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DATE: *21/5/81* REVIEWER: \_\_\_\_\_

DPD-0747-61  
6 February 1961

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Dear 

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Once again we are in the process of preparing the Project and FOG Fiscal Year 1962 Budget for the period 1 July 1961 through 30 June 1962.

I have set forth below a description of the anticipated procurements with your company in support of Project and FOG activities. Also, a few guidelines are given as a basis for the procurements. Giving due consideration to these factors, Contractor is requested to submit budgetary estimates on the following:

a. Contractor Technical Representatives.

(1) Project. Furnish personnel to support operations as follows:

- (a) At one (1) overseas site for a period of one (1) year.
- (b) At one (1) domestic site for a period of one (1) year with the assumption that stagings will require the services at overseas locations 75% of the time.

The estimate should be in sufficient detail to reflect the quantity of personnel, the cost involved by a man-month rate and travel and per diem costs. Contract arrangements to be as they presently exist under Contracts Nos.

(2) FOG. Furnish personnel to support full time operation at one (1) ZI base for a period of one (1) year. The possibility of an overseas deployment exists; however, there should be no additional personnel programmed for this. The estimate should be prepared as above and include man-month rates for domestic and overseas service. Contract arrangement to be as it presently exists under Contract No.

b. Repair and Overhaul of Equipment.

(1) Project and FOG. Furnish necessary facilities, materials and services to repair, overhaul and/or modify Project and FOG equipment as it may be returned to the factory from time to time. Since the Depots for Project and FOG equipments were combined 1 January 1961, the Contractor is no longer required to segregate materials and costs by Customer. However, in order that the Contract may be equitably funded, Contractor is requested to submit a budgetary estimate which reflects its best estimate of the total costs for the year and what percentage is applicable to the Project and FOG. This estimate should

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be coordinated with the Depot prior to submission. Contract arrangements to be as they presently exist under Contract No.

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c. Spare Parts, Test Equipment, Modification Kits, etc.

(1) Project and POG. Furnish such supplies, equipments, components and/or kits as called for by the Depot. Again, as in the case of repair and overhaul, the Contractor is no longer required to segregate by Customer nor will the calls issued by the Depot reflect the applicable Customer. Accordingly, the Contractor's budgetary estimate should be prepared on the same basis as b., above, and applicable percentages indicated. Contract arrangements will be as they presently exist under . The estimate should be coordinated with the Depot prior to submission.

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Receipt of the information requested above would be appreciated by 28 February 1961. Original and five copies are requested. If there are any questions, please do not hesitate to call us.

Sincerely,

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DDP-DPD-CB/ (6-2-61)

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